

**ARCHIVAL POLICY
OF
MULTIBASE INDIA LIMITED
(CIN No. L01122DD1991PLC002959)**

**74/5 – 6, Daman Industrial Estate
Kadaiya, Nani Daman – 396 210 (UT)**

1. PREAMBLE

Regulation 30(8) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, requires the Company to formulate a Policy on archival of Information / events disclosed on the website of the Company.

In this context, the Board of Directors ("Board") of Multibase India Limited ("Company") at its meeting held on February 10, 2016 approved the Archival policy.

2. OBJECTIVE

The objective of this policy is to ensure proper archival of any of the material events or information which are disclosed by the Company to the Stock Exchange under Regulation 30 SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and systematic disposal thereof.

3. POLICY

In line with the Company's "Policy on determination of Materiality of Events / Information", the Company shall disclose all such events to the Stock Exchanges and such disclosure shall be hosted on the website of the Company for a period of 5 years, from the end of the financial year in which the said disclosure was made and thereafter the same be archived so for a further period of 3 years which will be kept at website of the Company.

4. DISPOSAL/DELETION:

After the archival period mentioned in clause 3 above, the information/documents may be deleted/removed from the website by the Company Secretary of the Company.

5. AMENDMENT:

The Board of Directors and/or the Managing Director or the Company Secretary has the right to amend or modify this Policy in whole or in part, at any time, without assigning any reason whatsoever, subject, however, to the condition that such alterations will be in consonance with the provisions of the applicable Laws.